

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
April 23, 2012**

**Directors Present: Jason Belter, John Bujan, Tom Corrigan, Brandon Foat, Damon Fraser, Karen Groppel, Dianne Krizan, Andrea Johnson, Roxane Lehmann, Becky Lund, Teresa Taggart**

**Directors Absent: None**

**Advisors Present: Brian Bloomfield, Miranda Morton, Nancy Baumann, Mrs. Ellerd (PTO Representative)**

**Others in Attendance: Nova staff, parents and students**

**I. Call to Order**

The meeting was called to order at 6:32 PM. Damon Fraser led the meeting.

**II. Approval of Agenda**

Ms. Lund moved to approve the agenda. Mr. Belter seconded. The motion passed unanimously.

**III. Board Chair Comments**

Mr. Fraser and the board recognized the incredible work done by Mrs. Morton and Mr. Bloomfield.

Mrs. Taggart arrived at 6:34 PM.

**IV. Acknowledgement of the Mock Trial Team**

Mr. Bloomfield spoke about the extraordinary victory of the Mock Trial Team's season, including a 2<sup>nd</sup> place placement in the state of Minnesota. Also, 3 of the 4 teams that competed at regionals were Nova teams. Congratulations!

**V. Public Comment**

There was public comment.

**VI. Consent Agenda**

- A. Regular Meeting Minutes from February 27, 2012
- B. Special Meeting Minutes from April 9, 2012
- C. Approval of 990 form
- D. Accept Gift Donations

Mr. Belter moved to approve the consent agenda. Mr. Foat seconded. The motion passed unanimously.

**VII. Treasurer/ Finance Update**

Mr. Corrigan and Mrs. Baumann highlighted a few areas. We got an unexpected \$231,000 from the state in March due to early holdback repayment resulting from State forecasting a surplus for the biennium. We also received \$9,000 from a State endowment fund that had previously only been available to traditional public schools. Lumen Christi has agreed to cancel the \$75,000 letter of credit required by the lower campus lease agreement when it matures on May 31<sup>st</sup>. This will increase Nova's borrowing capacity on the line of credit.

## **VIII. Reports received by the Board**

### **a. Administration Report**

Mr. Bloomfield highlighted the final version of the 2012-13 calendar that is up for approval tonight. He also spoke about the renewal contract with Friends of Education and some of the changes from the old contract, many of which are the result of the TiZA lawsuit. There was discussion.

Mr. Bloomfield spoke about the athletic program, its growth and the draft of the athletic handbook. There was discussion.

Mr. Bloomfield also spoke about his reports on Joust and year one at the new campus. There was discussion about Joust. Mr. Bloomfield wrapped up by highlighting the Staff and Student/Parent handbooks. There was further discussion of the Administrative Report.

### **b. Board Chair Report**

Mr. Fraser reminded board members to look at the Board calendar. After the Committee Reports, Mrs. Krizan spoke about waiting to develop the BoD strategic plan and focusing on the BoD goals for 2012-13. Mr. Fraser suggested discussing this further at the May meeting with the goal of approving the BoD goals at the June meeting along with committee goals for 2012-13 so that we're ready to go at the start of the next school year. There was discussion.

### **c. Board Committees**

#### **i. Curriculum Report**

Mrs. Groppe spoke about the Ethical Philosophy Content and Resource Map.

#### **ii. Development Report**

Ms. Johnson spoke about the Sweeten event, which raised close to \$13,000. We have another Give To The Max Day coming up. We're currently at \$125,000 of our \$150,000 goal

#### **iii. Finance and Budget Report**

#### **iv. Governance Report**

Policy Readings:

1<sup>st</sup> Reading of Policy 614

2<sup>nd</sup> Reading of Policy 9-709 and Policy 9-806

3<sup>rd</sup> Reading/ potential approval of Policy 9-414 (Mandated Reporting)

### **d. NPTO Report**

## **IX. Board Updates/Action Items**

### **a. Approve of the 2012-12 School Year Calendar**

Mrs. Groppe, “Resolved, that the Board approves the 2012-13 school year calendar and authorizes the Executive Director to submit to the MDE.” Ms. Lund seconded. There was discussion. The motion passed unanimously.

**b. Approve the July 2012 Lease Extension**

Mrs. Krizan, “Resolved, that the Board approves the July 2012 lease extension with St. Francis-St. James parish and authorizes the Executive director to work to implement it.” Mrs. Groppe seconded. There was discussion. The motion passed unanimously.

**c. Approve the Contract with Individual Teacher**

Mr. Fraser, “Resolved, that the Board gives the Executive Director approval to extend a contract to Dr. Whalen for \$85,000 for the 2012-13 school year.” Mr. Corrigan seconded. There was discussion. The motion passed unanimously.

**d. Approve the Renewal Contract with FOE**

Mrs. Krizan, “Resolved, that the Board approves Renewal contract between Nova Classical Academy and Friends of Education (“Renewal 2012”) and authorized the Executive Director to implement it.” Ms. Johnson seconded. There was discussion. The motion passed unanimously.

**e. Approve the Ethical Philosophy Content and Resource Map**

Mrs. Groppe, “Resolved, that the Board accept the recommendation from the Curriculum Committee and adopt the enclosed Content and Resource map for Ethical Philosophy.” Mrs. Taggart seconded. There was discussion. The motion passed unanimously.

**a. Adoption of Mandatory Policy 9-414**

Mr. Bujan, “Resolved, that the following policy (9-414), having had a 1<sup>st</sup> reading on January 30, 2012, and a 2<sup>nd</sup> reading on February 27, 2012, is hereby adopted with an effective date of April 23, 2012; and

Resolved, further, that the administration shall forthwith post the foregoing policy in the policy section of the Nova website.” Mrs. Krizan seconded. The motion passed unanimously.

**X. Board Chair Comment**

Mr. Fraser passed out a reading assignment about effective board governance to the directors.

**XI. Public Comment**

There was public comment.

**XII. Next Meeting Date/Agenda Items**

The next regular Board of Directors meeting is May 21, 2012 beginning at 6:30 at the Upper Campus. We will look at next year’s budget as well as have a discussion about our fund balance. Mr. Belter has invited us to the Science Symposium before that meeting.

**XIII. Adjournment**

Ms. Lund moved to adjourn. Mr. Belter seconded. The motion passed unanimously. The meeting adjourned at 9:05 PM.

Minutes submitted by Becky Lund.